

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

POLICY COUNCIL MEETING MINUTES

March 21, 2023

Virtual Teams Meeting

PRESENT:

(PC)	Ashley Primeau-PV	Autumn Byrd-RDW	Alissa Harrison-
	Cassandra Bryan- EHS WM	Catherine Wilson-EHSGP	James Grice-EHSGP
	Jason Peters -Com REP	Jayne Hurd- CP	Jessica Knable- Com Rep
	Julionna Hackett-FTH	Katharine Pianka –SM	Kelly Cain-CP
	Megan Farr- ABC	Melissa king-ASH	Michelle Clancy-PV
	Sandra Gill-ABC	Stephanie Boylen- EHSWM	Tammy Free-IV
	Unique Ortiz-EP	Viktoria Calvo-ASH	Yunyu Patterson-CP

(STAFF) - Cecilia Hurt- Education Director
Nikki Hill-PFCE Manager
Stephanie Finch- 0-5 Director
Yoana Martinez- PFCE Admin Assistant

Policy Council Leadership Team 2022-2023

Chair- James Grice
Vice Chair- Yunyu Patterson
Secretary- Vacant
Alternate Secretary- Autumn Byrd
Treasurer- Catherine Wilson
Alternate Treasurer- Jason Peters
Board Liaison- Stephanie Boylen
Alternate Board Liaison - Catherine Wilson
State Representatives - Jason Peters & Yunyu Patterson
Alternate State Representative- James Grice

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

James Grice called the meeting to order at 1:32PM. A Policy Council quorum (Was) Established after roll call.

PUBLIC COMMENT PERIOD:

APPROVAL OF MINUTES-

Alyssa Harrison (EHS ABC) moves to approve the January 2023 Policy Council Minutes. Catherine Wilson (EHS GPHS) seconds the motion to move to approve the February 2023 Policy Council Minutes. Any opposed no, any abstentions no, Motion was carried

WARM-UP ACTIVITY

-Yoana Martinez- PFCE Admin Assistant

PC Reps had the opportunity to share what plans they had for spring break.

CONSENT AGENDA

Stephanie Finch- 0-5 Head Start A Director went over what the consent agenda

1. PC Minutes
2. Meal Count
3. Financial Statements/Credit Card Statements
4. Enrollment Report

Sandra Gill (ABC) moves to approve the Policy Council Consent Agenda. Viktoria Calvo (ASH) seconds the motion to move to approve the Policy Council Consent Agenda. Any opposed No), any abstentions No), Motion was carried

Treasurer Report-Catherine Wilson went over the treasurer's report

HS AND EHS DIRECTORS' REPORT

Stephanie Finch- 0-5 Head Start A Director went over director reports

-went over the PIS. Where you can find the updates happening within the different departments
-there were proposed changes to the Policy and Procedure on the release of confidentiality and procedure that has already been out in place. All updated changes have been highlighted in presentation

Catherine Wilson EHS GPHS made a motion to approve the proposed changed to update the confidentiality of sharing information policy and procedure. Yunyu Patterson second the motion. One pc community rep abstained, no one opposed, motion was carried.

Committees

-Bylaws Committee met and there were suggested changes that were made to the bylaws.

Stephanie Boylen (EHSWM) made a motion to approve the proposed changes to the bylaws. Viktoria Calvo (ASH) second the motion to the updated on the Policy Council Bylaws. No abstentions, No one opposed, motion was carried.

Announcements

- Remember to notify PFCE Admin Assistant and your FA if you will/ will not be attending meeting
- Next PC Meeting is April 18th, Virtual
- Spring Break 27th -30th

Three things to take back to the center

Yunyu Patterson

1. **Share with your center about the updates approved of the Policy and Procedure of Released Confidential Information.**

2. Two more classrooms open. ABC IYT class is not open and Williams center is open for Home Base Program.
3. Family Advocates are using United us to send referrals to better help families obtaining resources.

Name Tag Game- PFCE Admin Assistant will draw

1. Ashley Primeau
2. Stephanie Boylen
3. James Grice

ADJOURNMENT

Catherine Wilson made a motion to adjourn the Policy Council Meeting at 3:05PM; Jessika Knable seconded the motion to adjourn the Policy Council Meeting; no any abstention no Motion was
Once all filled in, please make sure to remove all the highlighted areas and fill in blanks as needed.